



# VBP+ is hiring!

## ASSESSMENT COORDINATOR

**(contract position)**

Email resume and cover letter to  
[shannon@verifiedbeef.ca](mailto:shannon@verifiedbeef.ca)  
by February 13, 2026.



### **VBP+ Delivery Services Inc. Assessment Coordinator**

0.75 FTE contract position (remote) – remuneration dependant on skills and experience

We are looking for an organized, dynamic individual to join the VBP+ Inc. team as an assessment coordinator.

#### **Responsibilities:**

- Coordinates on-farm assessments with producers and assessors
- Technical reviewer of assessment agreements and reports
- Responds to producer and assessor questions regarding the on-farm assessment process
- Responsible for financial transactions and financial reporting related to the on-farm assessment

#### **Qualifications:**

- Experience with the VBP+ program (training and/or certification) is required
- Degree/diploma in a relevant discipline is an asset
- Minimum five year's experience with beef production in Canada
- Excellent technical skills with MS Office Suite and Quickbooks online experience
- Good communication skills and attention to detail and process
- Good internet connectivity is required

Please forward your resume and cover letter to Shannon Argent by **February 13, 2026** ([shannon@verifiedbeef.ca](mailto:shannon@verifiedbeef.ca)). Only applicants selected for interview will be contacted.